



IF YOUR TAX PERIOD HAS ENDED ON 31 MARCH 2018, SUBMIT YOUR VAT RETURN AS SOON AS POSSIBLE



DEADLINE FOR THE SUBMISSION OF
RETURNS & RECEIPT OF TAX BY FTA:

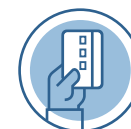
29 APRIL 2018



HOW TO APPLY:

ELECTRONICALLY

through the FTA portal
eservices.tax.gov.ae



METHODS OF PAYING DUE TAX:

- E-dirham cards
- E-debit
- Transfer via GIBAN

4 STEPS TO SUBMIT A VAT RETURN

1 Login to the FTA eServices portal and go to the 'VAT' tab whereby you will be able to access your VAT Returns. From this screen you should click on the option "VAT 201 - New VAT Return"

2 Complete the Form:

Fill in the following details:

- The sales and all other outputs as well as expenses and all other inputs as follows:
 1. The net amounts excluding VAT.
 2. The VAT amount.
- The system will then calculate the payable or refundable tax.

3 Submit the Form: carefully review all of the information entered on the form after completing all mandatory fields and confirming the declaration. Once you confirm that all of the information included in the VAT Return is correct, click on the Submit button.

4 Settle the payable VAT (if applicable) through "My Payments" tab. Ensure payment deadlines are met.

For further information, please visit the Federal Tax Authority website
www.tax.gov.ae